



## Marriott Explore Discount Program Overview

### **Eligibility**

**Associates of Owners & Franchisees:** Full time, part time, seasonal, temporary and pool associates of Marriott branded hotels and Corporate are eligible for:

- Room Rate Discount (Explore Rate and Explore Friends Rate);
- Food & Beverage Discount

**Immediate Family Members:** Children, parents, parents-in-law, and spouse or domestic partner and siblings of an eligible owner or franchisee associate are eligible for:

- Room Rate Discount (Explore Rate and Explore Friends Rate)

**Friends and Family:** Anyone who is a friend or extended family member of an eligible owner or franchisee associate eligible for:

- Room Rate Discount (Explore Friends Rate)

### **Room Rate Discount (Explore Rate & Friends Explore Rate)**

- Associates and family members as defined above are eligible to receive the Associate Explore Rate. Other family or friends are eligible to receive the Explore Friends Rate. Both are on a space available basis. The Explore Rate is limited to a maximum of two rooms per night. The Explore Friends Rate is limited to one room per night.
- There is no limit on the number of nights per stay as long as a confirmed reservation is made.
- Associates, friends, and family on business travel are not eligible for the Explore Rate Discount.

### **Food & Beverage Discount**

- An associate does not have to be a guest at the property to utilize the discount.
- Associates receive a 20% discount on food and beverages, including in-room dining. Discount may not apply at some hotels or on certain holidays.
- The discount is valid for a party of up to eight people, the associate being one of the eight.

### **Obtaining an EID:**

CSM Lodging Services associates must contact his/her manager to be assigned an EID, Employee Identification number through Marriott. CSM Corporate and Residential Properties Corporate associates must contact Kelly Kopp. Associates will then receive a LOGIN EID and a temporary password. Please use the *Marriott Explore Discount Program Associate SOP* document for detailed instructions to change/update the login password. The first time the EID holder logs in, they will be required to change their password and establish a set of password challenge questions.



### **Printing the Forms and ID Cards:**

- Associate – To print a Discount Card (not rooms) or Explore Program Authorization Form go to the [mgs.Marriott.com](https://mgs.marriott.com) portal
- Friends & Family – To print an Explore Program Authorization Form go to the [mgs.Marriott.com](https://mgs.Marriott.com) portal. The associate must print this form for their guest.
- Detailed instructions can be found in the *Marriott Explore Discount Program Associate SOP* document.

### **Discount Card Use**

- Associates must provide a current Discount Card when using the food and beverage discount. Cards expire quarterly.
- To print a new or replacement Discount Card, log into the [mgs.Marriott.com](https://mgs.Marriott.com) portal.
- Detailed instructions can be found in the *Marriott Explore Discount Program Associate SOP* document.

### **Explore Program Authorization Form Use**

- Associates, immediate family members or friends/extended family must provide an original Explore Program Authorization Form at check-in (printed by the associate). Forms are relinquished to the front desk upon check-in.
- Reservations for rooms under separate names require separate Explore Program Authorization Forms.
- Completed Forms are good for 60 days from print date. Expiration date is noted on the form.
- A separate original form is needed for each property visited.

### **How to Make a Reservation Using Associate Pleasure Rate or Friends & Family**

- Follow the detailed instructions in *Marriott Explore Discount Program Associate SOP* document.

### **Checking in to the Hotel**

To obtain the Explore Room Rate, food and beverage discount or Explore Friends Room Rate, the guest must present a valid photo ID (driver's license, passport, etc) AND:

- Associate
  - For rooms only, you must present a current printed Explore Program Authorization Form
  - For food and beverage only, you must present a current printed Discount Card
- Friends & Family
  - For rooms only, they must present a printed Explore Program Authorization Form that the associate has printed for the guest.