Go Hilton Team Member travel program

Go Hilton is a leisure travel discount program for eligible Hilton Team Members and their authorized family and friends. Eligible participants can take advantage of special room rates and other perks. Team Members should visit the Program Guide on the Go Hilton Lobby pages as the main source for rules, policies, and other information that supersedes any other document, including this summary.

Booking a Go Hilton Stay

Eligible Team Members and their authorized family / friends must each log in at the <u>Go Hilton</u> <u>booking site</u> with their own Hilton Honors sign-in and password to manage their own reservations.

Tips for Finding Go Hilton Rates

Use the Flexible Dates feature

- Search for a 1-night stay and click the 'My dates are flexible' box, which will let you see rate availability day-by-day in a calendar view for each hotel you select.
- If 1 night doesn't have the discounted rate available for a multiple-night search, then the entire search will come back with no results.
- Ex: If you searched for 3 nights, but only 2 of the nights have the discount available, the search would come up empty. If you do a 1-night search and use flexible dates, you could see availability day-by-day and see the discount for 2 of the 3 nights, which you could book separately if needed.

Mix and match rates

- Consider making separate bookings for shorter lengths of stay to "mix and match" between rates on different days at the hotel, since 1 type of rate might not be available for several nights consecutively.
- Ex: Team Member rate might be available for 1 night and not the next, but the Family & Friends rate might be available for the other night.
- If searching for 2 rooms doesn't work, try searching for only 1 room as there may be only one room available at the discounted rate on that particular night.

Be flexible

- Try to book as far in advance as possible to take advantage of all potential availability. If you don't find what you're looking for right away, come back often. Go Hilton rate availability is based on forecasted occupancy, which can change frequently.
- More rooms might become available closer to the desired stay date, especially within 60 days of arrival, since stay dates farther out in the calendar may be more limited and are often booked quickly.
- Consider searching for popular destinations during various seasons or nights of the week when availability may be more plentiful.
- Plan trips around when you find availability for the discounted rates.

Checking in & staying with Go Hilton Rates

- Team Members must be present at check-in and for the duration of Team Member rate and Family & Friends rate stays booked in their name and Hilton Honors account.
- Authorized family and friends must be present at check-in and for the duration of Family & Friends rate stays booked in their name and Hilton Honors account.
- Non-Team Members, family/friends, etc., cannot use Team Member rates.
- Authorized family/friends can travel without the authorizing Team Member when staying under their own Family & Friends rates, but the family/friends do need to make their own reservations by signing into the Go Hilton booking site with their own Hilton Honors account.

Number of rooms per stay

- For each hotel stay, eligible Team Members may reserve up to 2 Team Member rate rooms and 2 Family & Friends rate rooms, for a total of up to 4 rooms in their own name and Hilton Honors number.
- Team Members' approved family / friends may reserve up to 2 Family & Friends rate rooms per hotel stay (family / friends must make their own bookings with their own Hilton Honors account).
- "Extra" Team Member and "Extra" Family & Friends rates are combined with and treated like "regular" Team Member and Family & Friends rates for the maximum number of rooms per stay.
- Program users may not book rooms for themselves at different hotels for the same stay dates regardless of the rate booked.

Number of nights per stay

- Eligible Team Members can book up to seven consecutive nights at Team Member rates and up to seven consecutive nights at Family & Friends rates.
- Approved family/friends may book a Family & Friends rate for seven consecutive nights.
- "Extra" Team Member and "Extra" Family & Friends rates are combined with and treated like "regular" Team Member and Family & Friends rates for the maximum number of rooms per stay.

Annual allotment of room nights

- Each eligible Team Member can book and/or use up to 30 room nights per calendar year under Team Member rates and up to 70 room nights per calendar year under Family & Friends rates, for a total of 100 room nights per calendar year.
- Each room counts as 1 room night.
- Usage of Family & Friends room nights by approved family / friends counts against the 70 Family & Friends room nights total.
- "Extra" Team Member rates and "Extra" Family & Friends rates do not count against the annual room night allotments.

Hilton Honors Points, stay credit, & hotel benefits

Go Hilton Team Member and Family & Friends rate stays are eligible to earn Hilton Honors Points on both room rates and incidentals and stay credit toward the next tier status, based on Hilton Honors terms and conditions.

Hilton Honors members are eligible for all standard Hilton Honors hotel benefits when staying under Go Hilton rates, including room upgrades at check-in based on tier status and hotel availability.

Hilton Honors Relocation & Recovery (Walk Policy)

Occasionally, a hotel may find itself in an overbooked situation. All Go Hilton Team Member and Family & Friends rate reservations in such situations are to be honored as any other reservation for a Hilton Honors member; Hilton Honors Relocation & Recovery policies apply the same to Team Member and Family & Friends reservations as to any other reservation type for overbooked situations. The guest should be relocated to another local hotel within a reasonable distance with all the usual Hilton Honors walk benefits based on the guest's tier status.

Code of Conduct

- Eligible participants traveling under the Go Hilton travel programs are bound to the Hilton Code of Conduct. Eligible Participants are expected to embody Hilton Values and uphold the exceptional reputation of Hilton during every stay at member properties. Eligible Participants will be held accountable for any undue duress placed on the hosting property. Behavior inconsistent with program rules and our HILTON Values may result in loss of these privileges and disciplinary action, up to and including termination. Family and Friends of Eligible Participants who use the Family & Friends Travel Program are also a reflection of the Eligible Participant. Any inappropriate behavior by Family and Friends may also result in loss of these privileges for the family/friend and the Eligible Participant.
- Access to Go Hilton discounts may not be sold, auctioned, bartered, brokered, purchased, or otherwise transferred. Any Go Hilton discounts obtained in this manner will be considered to have been fraudulently obtained and deemed void, resulting in cancellation of the reservations. This applies to Go Hilton Team Member rates and Family & Friends rates. All such activity is strictly prohibited and will result in loss of Go Hilton privileges for the applicable Team Member and/or Family & Friends and can also result in disciplinary action for the Team Member, up to and including termination. Such fraudulent activity will also lead to closure of the applicable Hilton Honors accounts and forfeiture of any Hilton Honors Points, stay credits, or other related rewards associated with those accounts.
- The following actions will be taken by the Program for any Hilton Honors members who are fraudulently added to a Team Member's Family & Friends list and/or who fraudulently book or use a Team Member's Family & Friends rate room nights without the Team Member's knowledge and consent: their Go Hilton / Family & Friends rate reservations will be cancelled by the Program; their Hilton Honors account will be closed; and they will forfeit any Hilton Honors Points, stay credits, or other related rewards associated with that Hilton Honors account. The Program will monitor such fraudulent Hilton Honors members going forward, and such fraudulent activity on any new Hilton Honors account the members open will lead to the same treatment as above on the new accounts.
- Team Members should inform all family and friends they authorize to use the program of the Go Hilton Code of Conduct and all Program Rules.